**Jeff Cheverton Memorial Scholarship 2018**

**About the Scholarship**

The Jeff Cheverton Memorial Scholarship has been established by the Australian Healthcare and Hospitals Association (AHHA), together with Brisbane North Primary Health Network (BNPHN) and North Western Melbourne Primary Health Network (NWMPHN), to honour the memory of Jeff Cheverton, who demonstrated excellence in health leadership until his untimely death in March 2017.

This six-week scholarship for postgraduate tertiary students and early career researchers supports scholars to develop an issues brief on a topic relevant to primary health, mental health, aged care, Aboriginal and Torres Strait Islander health, or LGBTQI health. It also provides the opportunity for scholars to spend 6 weeks working with a peak national health body, based in Canberra, and to establish connections with policymakers and practitioners working in their field of research.

**Who can apply?**

The Scholarship is open to postgraduate tertiary students, early career researchers and those working in primary health, mental health, aged care, Aboriginal and Torres Strait Islander health, or LGBTQI health.

**Why apply?**

The successful applicant will receive:

* an honorarium of $5,000 payable as a one-off amount at the conclusion of the six-week placement, subject to completion of expected outcomes (described below)
* the opportunity to gain training and work experience in a peak national health body
* the opportunity to participate in the broader work of the AHHA and Brisbane North PHN, which may include meetings with senior policymakers and political leaders, health service providers and academics
* support from a mentor who will provide advice during the research project
* a fully-equipped work-station within the AHHA office in Canberra.

*Please note*: No additional assistance (financial or otherwise) is available to support travel or accommodation in relation to the Scholarship.

**Timing**

The Scholarship will be offered during the summer academic break following granting of the award, starting from 8 January 2018. Scholars are expected to be based in the AHHA national office for six weeks, and must complete their projects within that period. Alternative arrangements to work remotely will be considered.

**Expected outcomes**

Scholars are expected to write an Issues brief (no more than 5,000 words) on a topic relevant to primary health, mental health, aged care, Aboriginal and Torres Strait Islander health, or LGBTQI health. The format of the Issues brief will be finalised in consultation with the sponsoring organisations, however, it must:

* clearly outline the policy issue under consideration
* provide a thorough overview of the background to the policy issue and/or overview of the policy context
* outline some policy options/ directions/initiatives
* be objective (non-partisan), and easy to read
* be suitable for online publication by the AHHA.

Scholars are required to acknowledge the support of the AHHA, Brisbane North PHN and North Western Melbourne PHN in any subsequent publications or in other material resulting from the research. Scholars who do not complete the paper within the prescribed time, or have written a paper that is not deemed suitable for publication may not be eligible for the honorarium, at the discretion of the sponsoring organisations.

**Preparing your application**

Applications must include the following:

* scholarship application cover sheet (template attached)
* academic transcripts for undergraduate and postgraduate study (a current, signed certified copy)
* curriculum vitae containing details of study and work experience, other research awards previously held, and a list of published and unpublished works
* research proposal (1,000-word limit) including an outline of the proposed research topic, anticipated outcomes of the proposed research, intended audience/s, and a brief bibliography. The candidate should include a brief discussion on how he or she will benefit from the scholarship, and the opportunity to work with AHHA, Brisbane North PHN and North Western Melbourne PHN.
* one academic referee report (template attached).

**Selection criteria**

1. Quality of the research proposal and relevance to the topics outlined above.
2. Strong research skills.
3. Excellent written communication skills.
4. Ability to work within set guidelines and deadlines.
5. Capacity to work effectively within a professional research environment.
6. Preference will be given to scholars from organisations affiliated with AHHA and/or Brisbane North PHN.

**Selection process**

Applications for the 2018 Scholarship will close at **5PM AEST** on **Friday 11 August 2017.** Applicants will be assessed by a Scholarship Selection Panel, and short-listed applicants will be invited to an interview (face-to-face or via videoconference if interstate). The successful applicant will be notified in late August 2017.

**Supervision**

Scholars will be supervised on a day-to-day basis by AHHA senior staff. They will receive guidance and advice from a mentor.

**Relationship between Scholar and the sponsoring organisations**

The relationship between the Scholar and the sponsoring organisations will not be one of employer and employee and no employee benefits will arise for the Scholar.

**Responsibilities of the Scholar**

Scholars are required to adhere to the policies and procedures of the AHHA and to conduct themselves in a professional manner at all times. Scholars will be asked to sign an agreement to ensure they are aware of their responsibilities and to abide by any arrangements in place for access to the AHHA office.

It should be noted that the AHHA is unable to provide workers’ compensation insurance for Scholars. Potential Scholars should ensure that they are covered by their organisation's insurance policy for the time that they spend at the AHHA.

**About the Australian Healthcare and Hospitals Association**

The Australian Healthcare and Hospitals Association (AHHA) is the independent peak membership body and advocate for the Australian healthcare system and a national voice for universally accessible, high quality healthcare in Australia. The AHHA is uniquely positioned to facilitate collaboration between clinicians, academics, policy makers, administrators and politicians.

Its members include:

* State and Territory Departments of Health
* Primary Health Networks
* Universities
* Associates, individuals and students

**About Brisbane North PHN**

Brisbane North Primary Health Network is part of an Australian Government funded initiative, which aims to connect health to meet local needs in Brisbane North and Moreton Bay. It supports communities within Brisbane's northern suburbs, the Moreton Bay Regional Council and parts of the Somerset Regional Council, covering around 4,000km2 of urban, regional and rural south-east Queensland, with a total population of over 900,000.

**About North Western Melbourne PHN**

North Western Melbourne Primary Health Network is operated by the Melbourne Primary Care Network (MPCN), an independent, not-for-profit organisation which is working to improve health in Melbourne’s north and west, with the support of key healthcare partners. Part of an Australian Government funded initiative, the PHN aims to connect and support primary health, promoting better health outcomes and more efficient care.

**Where to send your application**

Your completed application can be forwarded via e-mail to Matt Tabur by Friday 11 August, 2017: [mtabur@ahha.asn.au](mailto:mtabur@ahha.asn.au)

**Further information**

For further information, please contact Matt Tabur ([mtabur@ahha.asn.au](mailto:mtabur@ahha.asn.au))

**Jeff Cheverton Memorial Scholarship 2018**

**Application Form**

**Name:** **Preferred title:**…………………………………

**Mailing address: …………………………………………………………………………………………………………………………….**

**Phone number(s):**   **(Daytime)**   **(Mobile)**

**Email address: ………………………………………………………………………………………………………………………………..**

**Name of university or organisation:………………………………………………………………………………………………..**

**Position (if applicable): …………………………………………………………………………………………………………………..**

**Brief outline of research experience: ……………………………………………………………………………………………..**

**Academic qualifications held (include name of institution and year):**

**How did you learn about the Jeff Cheverton Memorial Scholarship?**

**Academic transcript**

Please attach a current, signed certified copy of your academic transcripts for undergraduate and postgraduate study.

**Curriculum vitae**

The curriculum vitae should include details of any previous employment, qualifications, other research awards previously held, and a list of published and unpublished work.

**Research proposal**

The applicant may work on a project that directly relates to the applicant’s existing academic research, or the applicant may propose a new research project.Please attach your research proposal (1,000-word limit) including:

* an outline of the proposed research topic
* how this research project relates to primary health, mental health, aged care, Aboriginal and Torres Strait Islander health, or LGBTQI health
* how the candidate would benefit from working with the sponsoring organisations
* anticipated outcomes of the proposed research
* intended audience/s, and
* a brief bibliography.

**Referee report**

Please provide details of one professional/academic referee. Please also attach a written report from your nominated referee using the template below.

|  |  |
| --- | --- |
|  | **Referee** |
| **Name & title** |  |
| **Position** |  |
| **Institution/organisation** |  |
| **Relationship to applicant** |  |
| **Phone number** |  |
| **Email** |  |

**Where to send your application**

Your completed application can be forwarded via e-mail to Matt Tabur ([mtabur@ahha.asn.au](mailto:mtabur@ahha.asn.au))

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**Referee report**

**Applicant’s name:**

**Referee’s details**

**Your name:**  **………………………………………………….**

**Preferred title:** **………………………………………………….**

**Institution/organisation: …………………………………………………………………………………………………..**

**Relationship to applicant: ………………………………………………………………………………………………….**

**Phone number(s):**   **(Daytime)**   **(Mobile)**

**Email address: …………………………………………………………………………………………………………………..**

|  |  |
| --- | --- |
| Signed: | Signed: |
| ……………………………………………………………… | ………………………………………………………………… |
| Referee | Applicant |
| Date | Date |

**Please attach statements to support the above-named applicant for the Jeff Cheverton Memorial Scholarship 2018**. In particular, you may wish to address the selection criteria as follows:

* Quality of the research proposal and relevance of topic to national health policy in the areas of primary health, mental health, aged care, Aboriginal and Torres Strait Islander health, or LGBTQI health.
* Strong research skills.
* Excellent written communication skills.
* Ability to work within set guidelines and deadlines**.**
* Capacity to work effectively within a professional research environment.

Additional comments may be used to emphasise any strengths and weaknesses. In some cases the Scholarship Selection Panel may contact you for further discussion and clarification of your comments. Referee reports must be submitted by **11 August 2017** to Matt Tabur ([mtabur@ahha.asn.au](mailto:mtabur@ahha.asn.au))